

FACULTY COUNCIL COMMITTEE CHARGES AND DESCRIPTIONS

ACADEMIC STANDARDS AND POLICIES:

The charge of the Academic Standards and Policies Committee is to formulate and recommend policies at all levels of instruction, both graduate and undergraduate.

Academic Standards and Policies Committee: Two or more members from the Faculty Council, two members from the General Faculty, one emeritus faculty member, two students, one representing undergraduates and one representing the Graduate and Professional Student Association. This committee shall formulate and recommend policies at all levels of instruction, both graduate and undergraduate including the following:

- (1) admission, retention, and graduation requirements;
- (2) university catalogs and the academic calendar;
- (3) incentives and academic awards to encourage scholarship;
- (4) instructional standards and procedures at all levels, on and off campus;
- (5) student employment and credit hour load regulations;
- (6) new curricula and programs;
- (7) academic counseling, tutoring, and honors programs.

ATHLETICS:

The charge of the Athletics Committee shall be to formulate and recommend policies regarding the role of organized athletics, both intramural and intercollegiate, in the life of the university. The committee shall particularly monitor and report on the sources and expenditure of Athletic Department funds and health of the academic programs undertaken by students who participate in intercollegiate athletics.

Athletics Committee: Two or more members from the Faculty Council, three members from the General Faculty, one emeritus member and two students, one male and one female, who are attending OSU on athletic scholarships. The Athletic Director, or his/her appointee(s) shall act as liaison to the Athletic Department. This Committee shall formulate and recommend policies regarding the role of organized athletics, both intramural and intercollegiate, in the life of the university. The committee shall particularly monitor and report on the sources and expenditure of Athletic Department funds and health of the academic programs undertaken by students who participate in intercollegiate athletics.

BUDGET:

The charge of this committee is to formulate and recommend policies and long-range plans pertaining to the division of funds and acts as an advisory group to the President of the University.

Budget Committee: Two or more members from the Faculty Council, three members from the General Faculty, one emeritus faculty member, and the Faculty Council Vice Chair (ex officio). This committee shall formulate and recommend policies and long-range plans pertaining to the division of funds in the University. Its functions shall include the following:

- (1) the University budget, its preparation, and status;
- (2) salary surveys and studies;
- (3) recommendations and long-range plans relating to the division of funds and resources among various University programs and activities. In addition, it shall be available to consult with and advise the President of the University and other appropriate administrators on matters pertaining to the budget recommendations to be made to the Board of Regents and the division of funds and resources within the University.

CAMPUS FACILITIES, SAFETY AND SECURITY:

The charge of this committee is to formulate and recommend policies and long-range plans pertaining to campus facilities, safety, and security.

Campus Facilities, Safety, and Security Committee: Two or more members from the Faculty Council, two members from the General Faculty, one emeritus faculty member, and two student members, one representing residential and one representing non-residential groups. The committee shall formulate and recommend policies and long-range plans pertaining to campus facilities, safety, and security, including:

- (1) the design, construction, and naming of new campus buildings.
- (2) the control of campus traffic and parking.
- (3) safety and security.
- (4) the assignment of space and equipment for office, classroom, laboratory, and living use, together with maintenance and repair thereof.
- (5) the establishment of new campuses and other off-campus facilities.
- (6) physical plant.

It shall also annually review contingency plans for handling campus emergencies.

FACULTY:

The charge of this committee is to formulate and recommend policies governing faculty, and to be available to consult with and advise the President of the University.

Faculty Committee: Two or more members from the Faculty Council, three members from the General Faculty, and one emeritus faculty member. This committee shall formulate and recommend policies governing faculty status, including appointment, tenure, reappointment, dismissal, promotion, leaves, summer work, performance standards, employment, working conditions, work loads, research activities, and similar concerns of the members of the General Faculty. In addition, the committee shall be available to consult with and advise the President of

the University on matters which require application or interpretation of policies concerning the Faculty not otherwise provided for within these Bylaws.

LONG-RANGE PLANNING AND INFORMATION TECHNOLOGY:

Long-Range Planning and Information Technology Committee: Two or more members of Faculty Council, two or more members from the General Faculty, immediate past Chair of Faculty Council (ex officio), and current Vice-Chair of Faculty Council. This committee is devoted to an examination of the future of OSU and with the increasing role of information technology as it applies to the work of the academy. Ongoing discussions about the nature of the institution and its technological apparatus are in the domain of the committee. This committee should develop and continually update a faculty "agenda" for the university and regularly report to the Council about its discussions as well as about the acquisition, distribution, and use of information technology and the use of electronic media. This committee shall work with the Chair of Faculty Council in regularly reviewing committee structure and membership. Faculty development issues shall also be the responsibility of this committee.

RESEARCH:

Research Committee: Two or more members from the Faculty Council, three members from the General Faculty, and one emeritus faculty member. This committee shall formulate and recommend policies concerning research activities at OSU. Some issues, which may fall into the domain of this committee would include: research productivity goals, research funding, intellectual property rights, patents, conflict of interest, distribution of indirect costs, awards for research activities, research centers, and cross-cutting research needs.

RETIREMENT AND FRINGE BENEFITS:

The charge of this committee is to formulate and recommend policies and long-range plans concerning retirement and fringe benefits, and to counsel individuals referred to it by the President of the University.

Retirement and Fringe Benefits Committee: Two or more members from the Faculty Council, three members from the General Faculty, and one emeritus faculty member. This committee shall formulate and recommend policies and long-range plans concerning retirement and fringe benefits, such as group insurance, tax-sheltered annuities, health services, recreation facilities, and tuition fees for faculty and staff members and their dependents. It shall recommend procedures to prepare personnel for retirement. It shall receive, review, analyze, and make recommendations on irregular cases involving retirement and fringe benefits. It shall counsel individuals referred to it by the President of the University.

RULES AND PROCEDURES:

This committee shall be responsible for rules and procedures relating to faculty participation in university government at all levels.

Rules and Procedures Committee: Four or more members from the Faculty Council. This committee shall be responsible for rules and procedures relating to faculty participation in University government at all levels. Its functions shall include the following:

- (1) consideration of organizational problems of the General Faculty, and preparation of amendments to the Charter and Bylaws of the General Faculty and the Bylaws of the Faculty Council;
- (2) preparation of regulations for faculty elections, and conducting and supervising such elections;
- (3) recommendation of the creation or abolition of Faculty Council committees;
- (4) recommendation of procedures for establishing new University committees, boards, and councils;
- (5) recommendation of procedures for faculty participation in the government of the University, including the planning, management, and evaluation of college and departmental affairs;
- (6) recommendation of procedures for faculty participation in the planning, operation, and evaluation of University agencies and programs not under the supervision of any college, such as research foundations, computer centers, printing and publishing agencies, development foundations, armed service training, public information agencies, and intercollegiate athletics;
- (7) recommendation of procedures for faculty participation in administrative organization and reorganization at all levels, including creation and reorganization of departments, colleges, and other academic subdivisions of the University;
- (8) recommendation of procedures for faculty participation in selecting administrative personnel;
- (9) recommendation of procedures for faculty liaison with Boards of Regents and the Student Association. This committee shall also serve as part of the Nominating Committee of the Faculty Council.

STUDENT AFFAIRS AND LEARNING RESOURCES:

The charge of the Student Affairs and Learning Resources Committee is to formulate and recommend policies, procedures, and long-range plans pertaining to student concerns, regulations, and activities common to all divisions of the university.

Student Affairs and Learning Resources Committee: Two or more members from the Faculty Council, two members from the General Faculty, and one emeritus faculty member, two student members, including a graduate student representing the Graduate and Professional Student Association and an undergraduate student representing the undergraduate student body. This committee shall formulate and recommend policies and long-range plans concerning the Library, the Museum, and other learning resources. This committee shall formulate and recommend policies, procedures, and long-range plans pertaining to student concerns and activities common to all divisions of the University, such as those relating to guidance, awards, discipline, campus living areas, health, employment, loans, social and intramural athletic

activities, and the distribution of scholarships and other financial awards and assistance. The committee shall make recommendations concerning changes in student regulations.